

CITY OF BURLINGAME



BUILDING DIVISION

**501 PRIMROSE ROAD BURLINGAME CA 94010-3997
(650) 558-7260 FAX: (650) 696-7208
WEB SITE: www.burlingame.org**

SWIMMING POOL REMOVAL PERMIT

What Do I Need To Provide To Obtain A Swimming Pool Removal Permit?

- 1. A completed permit application worksheet. (Obtain at Building Department or online www.burlingame.org)**
- 2. Three (3) completed, securely bound sets of plans. Minimum size no smaller than 11"x17"**
- 3. All Plans need to be drawn to scale. (Minimum scale 1/8"=1')**
- 4. Include on the Plans the Scope of the work included in this Permit.**
- 5. Include the location of any Electrical and Gas connections to the Swimming Pool. Clearly show on the Plans how and where the Final Electrical and Gas will be terminated. Abandoned and buried Gas Piping and Electrical lines are prohibited.**
- 6. Clearly show on the Plans that the bottom of the Swimming Pool will be broken up to allow for drainage.**
- 7. Include the type of Sand or Flow able material proposed for backfill of the Swimming Pool.**

What Inspections Will Be Required?

- 1. Break out holes in the bottom of the Swimming Pool and remove the top 24" of the coping at top of the Pool. Call for inspection.**
- 2. Fill the Swimming Pool to within 5' of the top of grade with clean sand or approved flow able material. Call for inspection.**
- 3. Fill the remainder with clean fill material. Make all final Gas and Electrical connections. Call for a Final Inspection.**
- 4. Provide written documentation that all backfill achieved 90-95% compaction.**