

# Storm Drainage Program Citizens Oversight Committee Meeting Agenda

Meeting Date and Time: April 24, 2012 from 5 pm to 6:30 pm  
Meeting Location: Conference Room A, City Hall

## 1. Call to Order and Roll Call

## 2. Status of Current Projects

- a. Easton Creek Outfall and Creek Widening
  - i. Project has been completed.
  - ii. A perimeter fence will be installed on April 25, 2012.
  - iii. Ongoing plant survivability monitoring will be required in accordance with resource agency permits.
- b. Neighborhood Projects
  - i. First, second, and third phases of construction completed
  - ii. Fourth phase design complete and construction contract has been awarded to Stolosky & Gonzalez
  - iii. Construction estimated to commence May 1, 2012 and be completed by July 31, 2012.
  - iv. Review of progress to date on the Neighborhood Projects (see attached table).
- c. Marsten Pump Station
  - i. Contractor has been issued Notice to Proceed and submittal process has commenced.
  - ii. Schaaf & Wheeler to provide engineering services during construction.
  - iii. Hannah Group to provide construction management services.
  - iv. Contractor has mobilized to the site and initiated construction.
  - v. The new pump station is estimated to be operational by December 2012 and total project completion is estimated to be in April 2013.
- d. Laguna Gravity Culvert
  - i. A Storm Drainage Study for the Rollins and Laguna Area was completed. The purpose of the study was to confirm the improvements needed to address flooding for the Laguna, Rollins, and Downtown areas. Recommended improvements are discussed below as well as in Items d and f.
  - ii. Engineering analysis identified a gravity solution to the Laguna area flooding.
  - iii. Permitting and CEQA documents in progress.
  - iv. Construction anticipated to be completed by the beginning of Fall 2012.
- e. Rollins Pump Station
  - i. Engineering design of Highway 101 crossing has commenced in order to begin permitting process with CalTrans.
  - ii. CEQA and environmental permitting process has commenced.
  - iii. Project anticipated to be completed in three phases:
    1. Crossing underneath Highway 101.
    2. Collection system improvements
    3. Rollins Road Pump Station
- f. Burlingame Creek Bypass
  - i. Construction has been completed on first phase of bypass along Howard Avenue
  - ii. Pipeline profile has been designed in conjunction with work conducted for the Rollins Road Pump Station.

**Storm Drainage Program  
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Meeting Agenda**

- g. El Camino Real
  - i. Conducted engineering analysis of localized flooding and potential improvements
  - ii. CalTrans is designing a storm drain improvements project at the intersection of El Camino Real and Oak Grove.
- h. Rehabilitation of Deteriorated Bridges and Culverts
  - i. Construction completed on first bridge/culvert repair
  - ii. Evaluation of the Phase 1 Bridge and Culvert locations has begun.

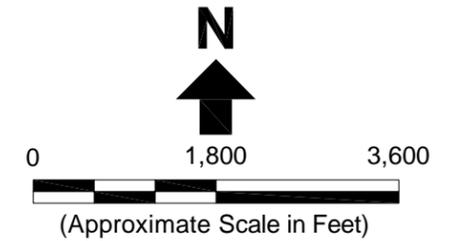
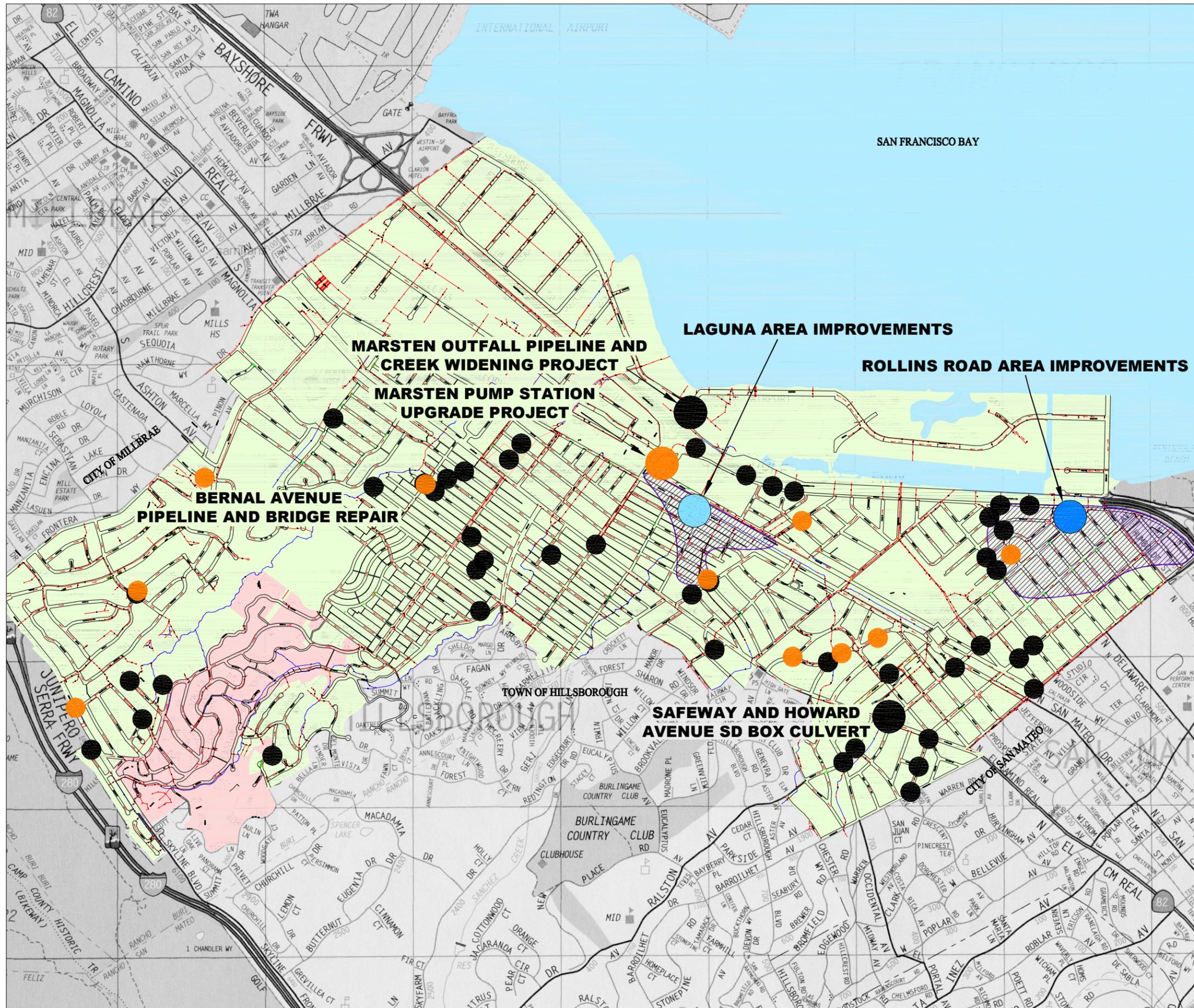
**3. Review of 2011/2012 Budget versus Encumbrances and Expenditures**

**4. Proposed 2012/2013 Capital Improvement Projects**

a. Program Management	\$ 250,000
b. Rollins/US Hwy 101 Crossing	\$ 250,000
c. Rollins Area Collection System	\$ 350,000
d. New Rollins Pump Station	\$ 450,000
e. Laguna Area Improvements	\$1,800,000
f. El Portal Creek, Trousdale Channel, Gilbreth Creek Improvements	\$ 200,000
g. Citywide Neighborhood Storm Drain Improvements	\$ 700,000
h. Downtown Burlingame Avenue Improvements	\$ 600,000
i. Bridge and Culvert Facilities Improvements	\$ 200,000
j. <u>Pump Station Improvements / 1740 Rollins &amp; Cowan PS</u>	<u>\$ 200,000</u>
k. Total Proposed 2012/2013 Budget	\$5,000,000

**5. Update on Storm Drain Fee Collection**

**6. Meeting Adjournment**



- Legend:**
-  Storm Drain Collection System
  -  City of Burlingame
  -  Unincorporated Area of Burlingame
  -  Terrace Creek/Laguna and Rollins Road Frequent Flooding Areas
  -  Citywide Neighborhood Improvement, Neighborhood Projects, Bridge and Culvert Project - Complete
  -  Major CIP Project - Complete
  -  Citywide Neighborhood Improvements Phase 4 - Construction
  -  Major CIP Projects - Construction
  -  Laguna Area Improvements - Design and Construction
  -  Rollins Road Area Improvements - Design

- Notes:**
1. All locations are approximate.
  2. City basemap obtained from City of Burlingame Geographical Information System.

**Source:**  
Thomas Brothers Maps, 2003.

**Storm Drain CIP Projects**



City of Burlingame  
Burlingame, CA  
April 2012  
EKI A90039.02  
**Figure 1**

**TABLE 1**  
**SUMMARY OF BUDGET AND TOTAL PROJECTED ENCUMBRANCES THROUGH 30 JUNE 2012**  
**CITY OF BURLINGAME STORM DRAINAGE CAPITAL IMPROVEMENTS PROGRAM**  
 City of Burlingame, California

PROJECT DESCRIPTION	TOTAL BUDGET THROUGH FY 2011-2012	EXPENDITURES THROUGH 29 FEBRUARY 2012 (a)	ENCUMBRANCES THROUGH MARCH 2012 (b)	PROJECTED ENCUMBRANCES THROUGH 30 JUNE 2012	ADJUSTED ENCUMBRANCES (c)	TOTAL PROJECTED ENCUMBRANCES/ EXPENDITURES	PROJECTED AVAILABLE BALANCE AS OF 30 JUNE 2012 (d)	TOTAL BUDGET FY 2012-2013	TOTAL BUDGET FY 2013-2014	TOTAL BUDGET FY 2014-2015	TOTAL BUDGET FY 2015-2016	TOTAL BUDGET FY 2016-2017	5-YEAR TOTAL	BEYOND 5-YEAR TOTAL	TOTAL BUDGET
<b>a. ADMINISTRATION AND MANAGEMENT</b>															
a.1 Administrative Services (80710)	\$0							\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
a.2 Storm Drain Fee (9851)	\$26,000	\$0	\$0	\$0		\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$26,000
<b>Subtotal</b>	<b>\$26,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$26,000</b>								
a.3 Program Management 2010-2011 (82640 and 82860)								\$250,000	\$250,000	\$200,000	\$200,000	\$200,000	\$1,100,000	\$600,000	\$2,462,000
Erler & Kalinowski, Inc. (2009-2010)	\$162,000	\$162,000	\$0	\$0		\$162,000									
Erler & Kalinowski, Inc. (2010-2011)	\$300,000	\$293,250	\$6,750	\$0	-\$6,750	\$293,250									
Erler & Kalinowski, Inc. (2011-2012)	\$300,000	\$193,757	\$106,243	\$0		\$300,000									
<b>Subtotal</b>	<b>\$762,000</b>	<b>\$649,007</b>	<b>\$112,993</b>	<b>\$0</b>	<b>\$0</b>	<b>\$762,000</b>	<b>\$0</b>								
<b>SUBTOTAL</b>	<b>\$788,000</b>	<b>\$649,007</b>	<b>\$112,993</b>	<b>\$0</b>	<b>\$0</b>	<b>\$762,000</b>	<b>\$26,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$1,100,000</b>	<b>\$600,000</b>	<b>\$2,488,000</b>
<b>b. EASTON CREEK WATERSHED</b>															
b.1 Marsten Pump Station Improvements (82460)	\$6,495,000							\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,495,000
Schaaf & Wheeler - Design		\$495,769	\$118	\$0	-\$118	\$495,769									
Schaaf & Wheeler - Redesign		\$43,019	\$1,531	\$0	-\$1,531	\$43,019									
Erler & Kalinowski, Inc. - Soil Disposal Sampling		\$27,504	\$11,481	\$0		\$38,985									
WRA - Environmental Permitting		\$26,715	\$10,643	\$0		\$37,358									
PG&E - New Service Design Fee		\$27,513	\$0	\$0		\$27,513									
ARC Reprographics - Bid Document Management		\$7,762 (e)	\$0	\$0		\$7,762									
San Mateo Daily Journal - Bid Advertisement		\$1,600	\$0	\$0		\$1,600									
City Staff		\$57,712	\$3,685	\$0		\$61,397									
Anderson Pacific - Contractor		\$0	\$5,445,595	\$0		\$5,445,595									
Hanna Group - Construction Management		\$0	\$368,575	\$0		\$368,575									
Schaaf & Wheeler - Engineering Services during Construction		\$0	\$255,289	\$0		\$255,289									
County of San Mateo - CDFG Mitigated Negative Declaration Fee		\$2,094	\$0	\$0		\$2,094									
<b>Subtotal</b>	<b>\$6,495,000</b>	<b>\$687,594</b>	<b>\$6,096,916</b>	<b>\$0</b>	<b>-\$1,649</b>	<b>\$6,782,862</b>	<b>-\$287,862</b>								
b.2 Outfall Pipeline, Marsten PS to SF Bay (80520)	\$2,083,000							\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,083,000
Wilsey Ham - Design		\$137,697	\$0	\$0		\$137,697									
Wilsey Ham - Bidding and Construction Services		\$69,775	\$8,112	\$0		\$77,887									
Winzler & Kelly - CEQA Amendment		\$45,680	\$0	\$0		\$45,680									
ARC Reprographics - Bid Document Management		\$4,805	\$0	\$0		\$4,805									
San Mateo Daily Journal - Bid Advertisement		\$896	\$0	\$0		\$896									
All Permit Fees		\$7,017	\$0	\$0		\$7,017									
Fox Investments - Temporary Construction Easement		\$12,150	\$1,800	\$0		\$13,950									
WRA - Construction Services		\$25,020	\$9,624	\$0		\$34,644									
Neil O. Anderson - Soil Testing		\$19,334	\$4,335	\$0		\$23,669									
Erler & Kalinowski, Inc. - Soil Disposal Sampling		\$13,799	\$13,811	\$0	-\$1,381	\$13,799									
City Staff		\$97,512	\$12,305	\$0		\$109,817									
Hanna Group - Construction Management		\$130,690	\$12,427	\$0		\$143,117									
Gordon N. Ball - Contractor		\$1,146,171	\$287,270	\$0		\$1,433,440									
<b>Subtotal</b>	<b>\$2,083,000</b>	<b>\$1,710,546</b>	<b>\$337,253</b>	<b>\$0</b>	<b>-\$1,381</b>	<b>\$2,046,418</b>	<b>\$36,582</b>								
b.3 Easton Creek Improvements (79410)	\$0							\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$500,000
<b>SUBTOTAL</b>	<b>\$8,578,000</b>	<b>\$2,398,140</b>	<b>\$6,434,169</b>	<b>\$0</b>	<b>-\$3,030</b>	<b>\$8,829,280</b>	<b>-\$251,280</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$9,078,000</b>
<b>c. MILLS CREEK WATERSHED</b>															
c.1 Mills Creek Improvements	\$0							\$0	\$0	\$0	\$0	\$0	\$0	\$1,000,000	\$1,000,000
<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>
<b>d. BURLINGAME CREEK WATERSHED (INCLUDING RALSTON CREEK AND ROLLINS RD AREA)</b>															
d.1 Safeway SD Box Culvert (82570)	\$300,000							\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000
BKF Engineers		\$10,350	\$0	\$0		\$10,350									
Reimbursement of Safeway Contractor		\$191,797	\$38,203	\$0	-\$38,203	\$191,797									
<b>Subtotal</b>	<b>\$300,000</b>	<b>\$202,147</b>	<b>\$38,203</b>	<b>\$0</b>	<b>-\$38,203</b>	<b>\$202,147</b>	<b>\$97,853</b>								
d.2 Howard Ave SD Box Culvert (82060)	\$800,000							\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000
Wilsey Ham - Design and Construction Services		\$132,729	\$0	\$0		\$132,729									
Erler & Kalinowski, Inc. - Soil Disposal Sampling		\$4,193	\$7,307	\$0	-\$7,307	\$4,193									
EPC - Public Outreach		\$3,358	\$0	\$0		\$3,358									
Shaw Pipeline - Contractor		\$313,138	\$0	\$0		\$313,138									
W.R. Forde - Contractor		\$29,307	\$0	\$0		\$29,307									
Neil O. Anderson - Soil Testing		\$3,405	\$0	\$0		\$3,405									
Four Leaf - Construction Management		\$34,465	\$0	\$0		\$34,465									
<b>Subtotal</b>	<b>\$800,000</b>	<b>\$520,595</b>	<b>\$7,307</b>	<b>\$0</b>	<b>-\$7,307</b>	<b>\$520,596</b>	<b>\$279,404</b>								
d.3 Burlingame Creek Improvements	\$0							\$0	\$0	\$0	\$700,000	\$5,300,000	\$6,000,000	\$0	\$6,000,000
d.4 Ralston Creek Improvements	\$0							\$0	\$0	\$0	\$300,000	\$2,100,000	\$2,400,000	\$0	\$2,400,000
d.5 Rollins/US 101 - Crossing (82590)	\$450,000							\$250,000	\$3,200,000	\$0	\$0	\$0	\$3,450,000	\$0	\$3,900,000
Schaaf & Wheeler - Evaluation (Half of Scope)		\$27,476	\$4,150	\$0	-\$4,150	\$27,476									
Schaaf & Wheeler - Preliminary Design		\$48,954	\$7,396	\$0		\$56,350									
Schaaf & Wheeler - CalTrans Encroachment Permit		\$0	\$82,723	\$0		\$82,723									
Design for Bore Across Highway 101		\$0	\$0	\$324,000		\$324,000									
WRA - Permitting		\$0	\$90,000	\$0		\$90,000									
d.6 Rollins Area Collection system	\$0	\$0	\$0	\$0	\$0	\$0		\$350,000	\$2,900,000	\$0	\$0	\$0	\$3,250,000	\$0	\$3,250,000
d.7 New Rollins Pump Station	\$0	\$0	\$0	\$0	\$0	\$0		\$450,000	\$0	\$0	\$3,500,000	\$0	\$3,950,000	\$0	\$3,950,000
<b>Subtotal</b>	<b>\$450,000</b>	<b>\$76,429</b>	<b>\$94,269</b>	<b>\$414,000</b>	<b>-\$4,150</b>	<b>\$580,548</b>	<b>-\$130,548</b>								
<b>SUBTOTAL</b>	<b>\$1,550,000</b>	<b>\$799,171</b>	<b>\$139,779</b>	<b>\$414,000</b>	<b>-\$49,660</b>	<b>\$1,303,291</b>	<b>\$246,709</b>	<b>\$1,050,000</b>	<b>\$6,100,000</b>	<b>\$0</b>	<b>\$4,500,000</b>	<b>\$7,400,000</b>	<b>\$19,050,000</b>	<b>\$0</b>	<b>\$20,600,000</b>

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<b>e. SANCHEZ CREEK WATERSHED (INCLUDING TERRACE CREEK AND LAGUNA AREA)</b>															
e.1 Terrace Creek Improvements	\$0							\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
e.2 Laguna Gravity System and Debris Basin (82600)	\$550,000							\$1,800,000	\$0	\$0	\$0	\$0	\$1,800,000	\$0	\$2,350,000
Schaaf & Wheeler - Evaluation (Half of Scope)		\$27,476	\$4,150	\$0	-\$4,150	\$27,476									
Schaaf & Wheeler - Preliminary Design		\$51,529	\$8,846	\$0		\$60,375									
Freyer & Laureta - Design		\$0	\$159,275	\$0		\$159,275									
Permitting															
Erler & Kalinowski, Inc. - JPA/SFPUC Permitting		\$0	\$24,000	\$0		\$24,000									
WRA - CEQA & Environmental Permitting		\$12,305	\$46,552	\$0		\$58,857									
Construction Management		\$0	\$0	\$0		\$0									
Construction		\$0	\$0	\$0		\$0									
e.3 Laguna Micro-Pump Station															
Design (designed as part of e.2)															
Construction Management		\$0	\$0	\$0		\$0									
Construction		\$0	\$0	\$0		\$0									
<b>SUBTOTAL</b>	<b>\$550,000</b>	<b>\$91,310</b>	<b>\$242,822</b>	<b>\$0</b>	<b>-\$4,150</b>	<b>\$329,983</b>	<b>\$220,018</b>	<b>\$1,800,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,800,000</b>	<b>\$0</b>	<b>\$2,350,000</b>
<b>f. EL PORTAL WATERSHED (INCLUDING TROUSDALE AND GILBRETH CREEK)</b>															
f.1 El Portal, Trousdale, and Gilbreth Creek Repairs	\$0	\$0	\$0	\$0	\$0	\$0	0	\$200,000	\$300,000	\$0	\$0	\$0	\$500,000	\$0	\$500,000
<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$500,000</b>
<b>g. NEIGHBORHOOD PROJECTS</b>															
g.1 City Neighborhood Storm Drain Improvements (82470; 80110; 82200)	\$2,278,000							\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$3,500,000	\$2,122,000	\$5,622,000
Freyer & Laureta - Phase 1 Design Services		\$42,040 (f)	\$10,447	\$0	-\$10,447	\$42,040									
Freyer & Laureta - Phase 1 Construction Services		\$6,990 (f)	\$4,407	\$0	-\$4,407	\$6,990									
Freyer & Laureta - Phase 2 Design Services		\$46,720 (f)	\$12,156	\$0	-\$12,156	\$46,720									
Freyer & Laureta - Phase 2 Construction Services		\$7,280 (f)	\$6,509	\$0		\$13,789									
Freyer & Laureta - Phase 3 Design Services		\$86,880	\$10,744	\$0		\$97,624									
Freyer & Laureta - Phase 3 Construction Services		\$16,530 (f)	\$2,917	\$0		\$19,447									
Freyer & Laureta - Phase 4 Design Services		\$52,700	\$9,601	\$0		\$62,301									
Freyer & Laureta - El Camino Real Survey		\$28,840	\$4,326	\$0		\$33,166									
Freyer & Laureta - Hydrology Study		\$8,910	\$2,314	\$0		\$11,224									
Neil O. Anderson - Soil Testing		\$1,355	\$7,270	\$0		\$8,625									
Kennedy/Jenks - Planning and Evaluation		\$74,940	\$11,241	\$0	-\$11,241	\$74,940									
San Mateo Daily Journal - Bid Advertisement		\$1,216	\$0	\$0		\$1,216									
ARC Reprographics - Bid Document Management		\$3,691	\$0	\$0		\$3,691									
City Staff		\$272,241	\$52,541	\$0		\$324,782									
Spenco Construction - Curb and Gutter		\$28,590	\$9,410	\$0		\$38,000									
Fermin Sierra - Phase 1 Contractor		\$344,040	\$45,580	\$0	-\$45,580	\$344,040									
Stoloski and Gonzalez, Inc. - Phase 2 Contractor		\$326,040	\$49,758	\$0	-\$49,758	\$326,040									
W.R. Forde - Phase 3 Contractor		\$467,333	\$60,293	\$0		\$527,626									
Phase 4 Construction		\$0	\$318,895	\$0		\$318,895									
g.2 Downtown Burlingame Avenue Improvements	\$0	\$0	\$0	\$0	\$0	\$0		\$600,000	\$0	\$0	\$0	\$0	\$600,000	\$0	\$600,000
<b>SUBTOTAL</b>	<b>\$2,278,000</b>	<b>\$1,816,336</b>	<b>\$618,408</b>	<b>\$0</b>	<b>-\$133,589</b>	<b>\$2,301,155</b>	<b>-\$23,155</b>	<b>\$1,300,000</b>	<b>\$700,000</b>	<b>\$700,000</b>	<b>\$700,000</b>	<b>\$700,000</b>	<b>\$4,100,000</b>	<b>\$2,122,000</b>	<b>\$6,222,000</b>
<b>h. BRIDGE AND STORM CULVERTS</b>															
h.1 Bridge and Culvert Facilities Improvements (82580)	\$400,000							\$200,000	\$200,000	\$200,000	\$200,000	\$0	\$800,000	\$0	\$1,200,000
Kennedy/Jenks - Planning and Evaluation, Phase I	\$0	\$0	\$0	\$84,772		\$84,772									
West Yost - Planning and Evaluation	\$0	\$12,568	\$0	\$0		\$12,568									
Construction	\$0	\$0	\$0	\$101,125		\$101,125									
Bernal Mills Creek Culvert Repair															
DCM Geotechnical Engineering	\$0	\$2,705 (g)	\$0	\$0		\$2,705									
Fermin Sierra Construction	\$0	\$84,500 (g)	\$0	\$0		\$84,500									
Anza Construction	\$0	\$25,525 (g)	\$0	\$0		\$25,525									
Freyer & Laureta	\$0	\$13,750 (g)	\$0	\$0		\$13,750									
<b>SUBTOTAL</b>	<b>\$400,000</b>	<b>\$12,568</b>	<b>\$0</b>	<b>\$185,897</b>	<b>\$0</b>	<b>\$324,945</b>	<b>\$75,055</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$800,000</b>	<b>\$0</b>	<b>\$1,200,000</b>
<b>i. EXISTING PUMP STATION UPGRADES</b>															
i.1 Pump Station Upgrades	\$0	\$0	\$0	\$0	\$0	\$0		\$200,000	\$200,000	\$200,000	\$100,000	\$100,000	\$800,000	\$700,000	\$1,500,000
i.2 SCADA System (79400)	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$800,000</b>	<b>\$700,000</b>	<b>\$1,500,000</b>
<b>TOTAL</b>	<b>\$14,144,000</b>	<b>\$5,766,532</b>	<b>\$7,548,171</b>	<b>\$599,897</b>	<b>-\$190,428</b>	<b>\$13,850,653</b>	<b>\$293,347</b>	<b>\$5,000,000</b>	<b>\$7,750,000</b>	<b>\$1,300,000</b>	<b>\$5,700,000</b>	<b>\$8,400,000</b>	<b>\$28,150,000</b>	<b>\$4,922,000</b>	<b>\$44,938,000</b>

**Notes:**  
 (a) Invoiced amounts represent all consultant and contractor services invoices received by EKI and City staff that have been favorably reviewed and forwarded to the City for payment. The invoiced amounts presented likely do not match any of the City's Finance Department expenditure reports because of the standard processing time required to pay invoices. This column does not include City staff time.  
 (b) Encumbrances include 15% contingency on contract value and represent the balance to be billed for each consultant and contractor. This column does not include City staff charges.  
 (c) Adjusted encumbrances is to reduce the encumbered amount where a contract is nearly complete and sufficient information is available to confirm that the entire encumbered amount will not be spent.  
 (d) Projected available balance equals total budget minus the total projected encumbrances.  
 (e) A typographical error was found in the first quarter 2011 budget summary, which previously reported the expenditures through 30 September 2011 as \$924 instead of \$4,724. EKI corrected the typographical error and included expenditures from the second quarter 2011 (\$3,038); the updated expenditures through 31 December 2011 total to \$7,762.  
 (f) Typographical errors were found in the first quarter 2011 budget summary for five Neighborhood Project items. As a result of the errors, the total reported expenditures for the five items were \$22,500 less than the actual expenditures through 30 September 2011. EKI corrected the typographical errors and included any expenditures from the second quarter 2011.  
 (g) Expenditures for the Bernal Mills Creek Culvert Repair project, which the City paid between August 2010 and April 2011, were not reported in the first quarter 2011 budget summary.

**TABLE 1**  
**ESTIMATED PROGRESS ON NEIGHBORHOOD PROJECTS RELATIVE TO BUDGET**

<b>Original Construction Cost Estimates</b>		
Curb and Gutter	\$	335,000
Corrugated Metal Pipe	\$	1,500,000
Neighborhood Projects	\$	3,961,000
<b>Total</b>	<b>\$</b>	<b>5,796,000</b>
<b>Anticipated Total Project Costs (Including Soft Costs and Total Program Overhead)</b>		
Curb and Gutter	\$	479,338
Corrugated Metal Pipe	\$	2,146,290
Neighborhood Projects	\$	5,667,636
<b>Subtotal</b>	<b>\$</b>	<b>8,293,264</b>
<b>Anticipated Remaining Budget</b>		
Original Program Budget	\$	8,500,000
Estimated Total Project Costs	\$	8,293,264
<b>Difference</b>	<b>\$</b>	<b>206,736</b>
<b>Progress to Date Relative to Estimated Total Project Costs</b>		
Estimated Budget	\$	1,977,448
Actual Expenditures	\$	1,934,523
<b>Difference</b>	<b>\$</b>	<b>42,926</b>