

Storm Drainage Program  
Citizens Oversight Committee

## Meeting Minutes

Meeting Date and Time: January 14, 2013 from 2:00 pm to 3:00 pm

Meeting Location: Conference Room A, City Hall

Staff Present: Art Morimoto, Assistant Public Works Director  
Doug Bell, Senior Engineer

### 1. Call to Order and Roll Call

Members present: Rosalie O'Mahony, Rudy Horak

Members absent: Neal Kaufman

### 2. Status of Current Projects

- a. Easton Creek Outfall and Creek Widening
  - i. 5-year plant survivability monitoring will be required until 2016 in accordance with resource agency permits.
  - ii. 1-year inspection showed plantings are performing well.
- b. Neighborhood Projects
  - i. Phases 1 through 4 of construction completed
  - ii. Phase 5 design is being prepared by Freyer & Laureta
  - iii. Phase 5 construction estimated to begin in Spring 2013.
  - iv. Review of progress to date on the Neighborhood Projects (see attached table).
- c. Marsten Pump Station
  - i. Contractor is continuing to make significant progress with the new structures. Factory testing of the equipment is on-going for the next few months.
  - ii. All work within the creek banks was completed in accordance with the permit time requirements.
  - iii. Pump station is projected to be operational in February 2013 and total project completion is projected to be March 2013
- d. Laguna Gravity Culvert
  - i. The Laguna project includes dredging of an existing drainage channel adjacent to California Drive between Sanchez Creek and Majilla and a new box culvert within Carolan. The two projects will be bid separately in Spring 2013.
  - ii. PG&E will be relocating a gas line and Sprint will be relocating a communication line to accommodate the new box culvert. All PG&E and Sprint relocation work will be completed prior to bidding the box culvert project.
  - iii. Permitting and CEQA documents are in progress.
  - iv. Construction anticipated to be completed by Fall 2013.
- e. Rollins Area Projects
  - i. CEQA and environmental permitting process has commenced.
  - ii. Highway 101 Crossing
    1. Preliminary engineering design of Highway 101 crossing has been completed. Two viable crossing locations have been identified and will be evaluated during final design.
    2. Schaaf & Wheeler is providing a proposal for final design.

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- 3. Construction anticipated in Summer 2013
- iii. Collection System Improvements
  - 1. Freyer & Laureta is providing a proposal for final design.
  - 2. Construction anticipated in Summer 2013.
- iv. Pump Station
  - 1. Proposals for final design were submitted on November 2.
  - 2. Schaaf & Wheeler was selected through an interview process to provide engineering design services.
- f. Burlingame Creek Bypass
  - i. Pipeline profile has been designed in conjunction with work conducted for the Rollins Road Pump Station.
- g. El Camino Real
  - i. Conducted engineering analysis of localized flooding and potential improvements
  - ii. CalTrans is designing a storm drain improvements project at the intersection of El Camino Real and Oak Grove.
- h. Rehabilitation of Deteriorated Bridges and Culverts
  - i. Field evaluation of the Phase 1 Bridge and Culvert locations has been completed.
  - ii. Rehabilitation of portions of the Lorten box culvert in downtown Burlingame are being incorporated into the Burlingame streetscape project.
  - iii. Final report with recommendations for the remaining Phase 1 sites is being prepared.

**3. Approved 2012/2013 Capital Improvement Projects**

a. Program Management	\$ 250,000
b. Rollins/US Hwy 101 Crossing	\$ 250,000
c. Rollins Area Collection System	\$ 350,000
d. New Rollins Pump Station	\$ 450,000
e. Laguna Area Improvements	\$1,800,000
f. El Portal Creek, Trousdale Channel, Gilbreth Creek Improvements	\$ 200,000
g. Citywide Neighborhood Storm Drain Improvements	\$ 700,000
h. Downtown Burlingame Avenue Improvements	\$ 600,000
i. Bridge and Culvert Facilities Improvements	\$ 200,000
j. <u>Pump Station Improvements / 1740 Rollins &amp; Cowan PS</u>	<u>\$ 200,000</u>
k. Total Approved 2012/2013 Budget	\$5,000,000

**4. Review of 2012/2013 Budget versus Encumbrances and Expenditures**

Table 1, Summary of Budget and Total Projected Encumbrances Through 30 June, 2013  
City of Burlingame Storm Drainage Capital Improvement Program

**5. Update on Storm Drain Fee Collection**

City continues to receive fees through SM County and Direct Payments

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**6. Discussion of Public Works Activities with FEMA**

City staff is actively responding to citizens questions in regard to the new FEMA FIRM maps which became effective October 16, 2012; Maps are posted on City website.

**7. Meeting Adjournment**