



# PROTECTED TREE REMOVAL PERMIT APPLICATION



Parks & Recreation Department  
850 Burlingame Avenue, Burlingame, CA 94010  
(650) 558-7330

Date: \_\_\_\_\_

The undersigned owner of the property at:

Address: \_\_\_\_\_

hereby applies for a permit to remove or prune more than 1/3 of the canopy of the following protected tree(s):

Species: \_\_\_\_\_ Circumference: \_\_\_\_\_

Location on Property \_\_\_\_\_

Work to be Performed: Removal \_\_\_\_\_ Trim More Than 1/3 of the Crown \_\_\_\_\_

Reason Work is Necessary: \_\_\_\_\_

Is this Tree Removal Request Part of a Building Project? YES \_\_\_\_\_ NO \_\_\_\_\_

Note: A photograph of the tree(s) and a schematic drawing of the location of the tree(s) on the property must be submitted along with \$75.00 to: City of Burlingame. Additional documentation maybe required to support removal. Attach any documentation you may have. (Example: Report from an Independent Arborist, pictures of damaged structures, letters of concern from neighbors, etc.).

Owner (Print) \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Email \_\_\_\_\_  
(if different than above)

## PERMIT – FOR OFFICE USE ONLY

Payment Rec. \_\_\_\_\_ Payment Method \_\_\_\_\_

This permit allows the applicant to remove or prune the above listed tree(s) in accordance with the provisions of the Urban Reforestation and Tree Protection Ordinance (Municipal Code Chapter 11.06). By signing this permit, the applicant acknowledges receipt of a copy of Chapter 11.06, and agrees to comply with its provisions and all conditions listed below; and that all appeals have expired or been resolved.

OWNER SIGNATURE \_\_\_\_\_

CITY ARBORIST \_\_\_\_\_

CONDITIONS: \_\_\_\_\_ **24 - inch box size landscape tree(s) (no fruit or nut trees) will be required and may be planted anywhere on the property. If conditions are not met within the allotted time as specified in Chapter 11.06.090.(b)(5), payment of \$700 for each tree into the tree replacement fund will be required.**

\_\_\_\_\_ **NO replacement(s) required. Contact the Parks Division at (650) 558-7330 when removal(s) are completed.**

\_\_\_\_\_ **BUILDING PROJECT: Permit ineffective until after Planning Commission review.**

DATE PERMIT EFFECTIVE \_\_\_\_\_ PERMIT EXPIRES \_\_\_\_\_

DATE \_\_\_\_\_ COMPLETED \_\_\_\_\_

*This work should be done by qualified tree professionals and a copy of this permit must be available at the job site at all times when work is being performed. 08/2015revised*