



**MICHAEL BROWNRIGG, MAYOR**  
**TERRY NAGEL, VICE MAYOR**  
**JERRY DEAL**  
**ANN KEIGHRAN**  
**RICARDO ORTIZ**

# The City of Burlingame

CITY HALL — 501 PRIMROSE ROAD  
BURLINGAME, CALIFORNIA 94010-3997

TEL: (650) 558-7200  
FAX: (650) 566-9282  
[www.burlingame.org](http://www.burlingame.org)

## 2013 Accomplishments and Notable City News

The City of Burlingame made considerable progress toward achieving the City Council's goals this year. This report provides a summary of that progress as well as other accomplishments from 2013. To view the complete update on the City Council's goals, please visit the City's website ([www.burlingame.org](http://www.burlingame.org)) and click on the City Council's page under the Departments tab.

### **Goal 1. Ensure that Burlingame is an attractive and safe community that honors its history and community character**

- Staff conducted Emergency Operations Center (EOC) trainings to help prepare the community for a disaster or other emergency.
- In conjunction with the Burlingame Neighborhood Network, the Fire and Police Departments established their first permanent HAMM radio antenna location at Washington Elementary School. BNN will use it to communicate with the EOC during emergency situations.
- Staff met with PG&E several times during the past six months to monitor issues related to power reliability and the safety of underground pipelines.
- The City Council adopted an administrative code enforcement ordinance on November 4th that will allow the City to levy fines for repeat code enforcement violations.
- Staff is working on a Historic Preservation Ordinance for review by the Planning Commission and City Council in 2014.
- The Library received grants of \$20K and partnered with the Burlingame Historical Society to create the Living History Project. Eight video-recorded "stories" from long-time Burlingame residents are available for viewing both on touch screens in the Library and on the Library's website.
- The City received an award of approximately \$1M to implement a Carolan Avenue bicycle lane improvements project.
- The Police Department reinstated a Bicycle Unit and purchased four bicycles and trained eight officers.

### **Goal 2. Sustain long-term financial strength with increased and diverse revenue sources**

- In October, the City established a trust to fund past and future retiree medical benefits.
- On November 18, the City Council approved a list of unfunded infrastructure projects and prioritization criteria. The City will hold public meetings in 2014 to allow the community to discuss the projects and help the Council determine how they should be prioritized. Funding options will be considered at the conclusion of the community outreach process.
- The Finance Department established several procurement and contractual practices to reduce administrative and other costs of operations.

### **Goal 3. Enhance Burlingame's downtown and commercial districts**

- Staff completed the preliminary engineering study to identify suitable locations downtown for a public parking structure and held public meetings to discuss options.
- Staff worked cooperatively with the US Postal Service and the State Office of Historic Preservation to establish the key character-defining features of the post office for inclusion in a preservation covenant that will be recorded against the property at the time of sale.
- The City executed an agreement with Grosvenor that provides the firm an 18-month timeframe to perform due diligence activities regarding the development of Parking Lot E.

**Goal 4. Maintain and enhance Burlingame's high quality services that meet the needs of the community**

- The City worked with community members to identify a location for a community garden, which City staff built and opened to the public in September.
- The Library reinstated the monthly Burlingame High School "Book Café" in September.
- A police officer was assigned as a School Resource Officer in September.
- The City began video recording and streaming Planning Commission meetings and will record future goal setting and budget meetings to provide community members with additional ways to stay engaged.
- The E911 project has been completed. The San Bruno Police are now capable of answering Burlingame business and emergency phones, while the Burlingame Police can answer San Bruno's calls, providing for needed back-up coverage.
- The Police Department received two grants from the Office of Traffic Safety, a \$51,000 grant solely for Burlingame, and a countywide grant of \$253,000, to enhance safety measures on the streets.
- The Capital Campaign committee has developed literature and secured more than \$300,000 in initial pledges for the Library's Millennium Project, which will renovate the Library to provide additional needed amenities for Library patrons.

**Goal 5. Strive to promote more environmentally sustainable policies and outcomes**

- Staff has been working with San Mateo County Energy Watch and PG&E to identify options for improving the energy efficiency of City facilities and will present options to the City Council in early 2014.
- Staff completed a survey of existing public charging stations in the City and posted the information on the City's website. Discussions about locating charging stations in public locations in Burlingame will occur in 2014.

**Other Accomplishments and Notable News for 2013**

- Revenues were up in 2013, and the City enjoyed another balanced budget.
- Crime throughout the City was down in 2013 over 2012.
- The City completed streetscape improvements on the 1200 and 1300 blocks of Burlingame Avenue, including the replacement of the 100-year-old water and sewer system, the construction of storm drainage infrastructure, and the installation of new lights, sidewalk pavers, landscaping, and other amenities.
- The City constructed and hosted a grand opening for new bocce ball courts in Washington Park.
- The City hired a new City Attorney and Finance Director.
- The City created a video promoting Burlingame's commercial districts. The video is on the websites of the City and local business groups and will be shown on hotel televisions.
- The City helped organize and sponsor the 10th Annual Pet Parade in September.
- The Burlingame Library reached an all-time record high (761,795) for the circulation of library materials.
- The City held its first City Camp-Out in Washington Park.
- The City received a \$1 million grant to study a grade separation at Broadway.
- The City reached more residents and businesses through expanded eNews subscriptions (5,641 in December) and greater use of social media, including the addition of Nextdoor in 2013.
- The City created the [info@burlingame.org](mailto:info@burlingame.org) email address to make it easy for people to ask questions and communicate with the City.
- Several new businesses opened in Burlingame during 2013, including restaurants, specialty shops, and a car showroom.
- The City completed the construction of \$5M improvements at the Marsten Storm Water Pump Station, which will provide flood protection to residential, commercial and industrial properties along the Easton Creek watershed areas.
- The City completed \$630,000 of storm drainage improvements projects in several neighborhoods throughout the City to alleviate flooding.
- The City completed street resurfacing projects in the amount of \$880,000 through State grant and Measure A funds. The City resurfaced and repaired 13 City streets as part of this program.
- The City implemented bicycle lane projects on Rollins Road, Hillside Drive, Old Bayshore Highway, and Airport Boulevard through a State grant.
- The City completed construction of the El Quinito water main replacement project and the installation of the Hillside Reservoir inlet, both of which will improve water pressure and flow to residential areas