



# CITY OF BURLINGAME BUSINESS LICENSE APPLICATION

P.O. BOX 191, BURLINGAME, CALIFORNIA 94011-0191  
TEL: (650) 558-7210 FAX: (650) 685-6138

## PAYABLE IN ADVANCE

NON-REFUNDABLE APPLICATION FEE	_____
*SB-1186	_____
BUSINESS LICENSE FEE	_____
BUSINESS IMPROVEMENT DISTRICT	_____
TOTAL	_____

**PLEASE COMPLETE** All Burlingame Business Licenses Expire on June 30th of Each Year.

Name of Business: \_\_\_\_\_

Business is Sole Proprietorship: \_\_\_\_\_ Partnership: \_\_\_\_\_ Corporation: \_\_\_\_\_ LLC \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street City State Zip

Burlingame Location: \_\_\_\_\_ Suite or Room: \_\_\_\_\_

\*\*Email Address \_\_\_\_\_

Kind of Business/Profession: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_ Opening Date: \_\_\_\_\_

Federal Employer ID Number (If Partnership or Corporation): \_\_\_\_\_

\*\*\*State Resale Permit Number: \_\_\_\_\_

State Contractor's License Number, if applicable: \_\_\_\_\_

State Employer ID Number: \_\_\_\_\_

Number of Employees if Business Location is in Burlingame: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Local Manager: \_\_\_\_\_

Residence Address: \_\_\_\_\_  
Street City State Zip

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**THE FOREGOING IS TRUE TO THE BEST OF MY KNOWLEDGE**

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Date**

\*On September 19, 2012, SB-1186 was signed into law by Governor Brown. This adds a non-prorated state fee of \$1 for each business license application or renewal as of January 1, 2013. These fees are for increasing disability access and compliance with construction-related accessibility requirements. For further information please visit the following agencies:

The California Commission on Disability Access: [www.ccda.ca.gov](http://www.ccda.ca.gov)

The Department of Rehabilitation: [www.rehab.cahnet.gov](http://www.rehab.cahnet.gov)

The Division of the State Architect: [www.dgs.ca.gov/dsa](http://www.dgs.ca.gov/dsa)

\*\* Email addresses are used to communicate city information to you ( including information about Business Improvement Districts, Public Works projects and events of public interest) by the City or Chamber of Commerce. Your address will **not** be sold, shared, or used for any other purpose.

\*\*\* Sale or use tax may apply to your business activities. For general information, please call the State Board of Equalization at 1-800-400-7115 or 415-356-6600.

**CONTRACTOR'S STATEMENT THAT HE IS LICENSED  
UNDER PROVISIONS OF CONTRACTORS LICENSE  
LAW OF THE STATE OF CALIFORNIA**

If a contractor, please complete this additional section.

Pursuant to the provisions of Sections 7031.5 and 7033 of the Business and Professions Code of the State of California, Applicant does hereby state that he (they) is (are) licensed under the provisions of the Contractors License Law (Chapter 9 of the Division 3 of the Business and Professions Code of the State of California) to engage in the following business: \_\_\_\_\_ and that the number of said State License is \_\_\_\_\_, and that said license is in full force and effect.

CALIFORNIA BUSINESS & PROFESSIONS CODE - Division 3, Chapter 9 (Contractors License Law)

**Section 7031.5**, Each ... city which requires the issuance of a permit as a condition precedent to the construction, alteration, improvement, demolition or repair of any building or structure shall also require that each applicant for such a permit file as a condition precedent to the issuance of a permit statement which he has prepared and signed stating that the applicant is licensed under the provision of the Chapter (Contractors License Law), giving the number of the license and stating that it is in full force and effect, or, if the applicant is exempt from the provisions of the Chapter, the basis of the alleged exemption.

**Section 7033**, Every ... city which requires the issuance of a business license as a condition precedent to engaging, within the city ..., in a business which is subject to regulation under this Chapter (Contractors License Law), shall require that each *licensee and each applicant for issuance or renewal of such license* shall file, or have on file, with such city ..., a signed statement that such licensee or applicant is licensed under the provisions of this Chapter and stating that the license is in full force and effect, or, if such licensee or applicant is exempt from the provision of this Chapter, he shall furnish proof of the facts which entitle him to such exemption.

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**Signature of Applicant**

**Date**

**If mailing completed application, please provide copy of current Contractor's License card.**