



City of Burlingame

BURLINGAME CITY HALL
501 PRIMROSE ROAD
BURLINGAME, CA 94010

Meeting Agenda - Final City Council

Tuesday, February 16, 2021

7:00 PM

Online

Note that there are two Zoom Logins for this meeting: (1) Closed Session and (2) Under Call to Order: Regular Session

CLOSED SESSION - 6:15 p.m. - Online

To access the Closed Session by computer:

Go to www.zoom.us/join

Meeting ID: 843 5640 8026

Passcode: 221371

To access the meeting by phone:

Dial 1-669-900-6833

Meeting ID: 843 5640 8026

Passcode: 221371

- a. Approval of the Closed Session Agenda
- b. Closed Session Community Forum: Members of the Public May Address the Council on any Item on the Closed Session Agenda at this Time
- c. Adjournment into Closed Session
- d. Conference with Legal Counsel: Anticipated Litigation Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2): Claims Related to Washington Park Tree Incident, September 26, 2020 (Seven Claims)
Staff in Attendance: City Manager Lisa K. Goldman, Interim City Attorney Scott Spansail, and Retained City Attorney Todd Master

On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other means. Pursuant to the Governor's Executive Order N-33-20 issued on March 19, 2020, and the CDC's social distancing guidelines which discourage large public gatherings, the Council Chambers will not be open to the public for the February 16, 2021 City Council Meeting.

Members of the public may view the meeting by logging into the Zoom meeting listed below. Additionally, the meeting will be streamed live on YouTube and uploaded to the City's website after the meeting.

Members of the public may provide written comments by email to publiccomment@burlingame.org.

Emailed comments should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the Consent Calendar. The length of the emailed comment should be commensurate with the three minutes customarily allowed for verbal comments, which is approximately 250-300 words. To ensure that your comment is received and read to the City Council for the appropriate agenda item, please submit your email no later than 5:00 p.m. on February 16, 2021. The City will make every effort to read emails received after that time, but cannot guarantee such emails will be read into the record. Any emails received after the 5:00 p.m. deadline which are not read into the record, will be provided to the City Council after the meeting.

All votes are unanimous unless separately noted on the record.

1. CALL TO ORDER - 7:00 p.m. - Online

To access the meeting by computer:

Go to www.zoom.us/join

Meeting ID: 835 1488 9377

Passcode: 995396

To access the meeting by phone

Dial 1-669-900-6833

Meeting ID: 835 1488 9377

Passcode: 995396

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. ROLL CALL

4. REPORT OUT FROM CLOSED SESSION

5. UPCOMING EVENTS

6. PRESENTATIONS

- a. HIP Housing Presentation
- b. Update on Community Center Construction

7. PUBLIC COMMENTS, NON-AGENDA

Members of the public may speak about any item not on the agenda. Members of the public wishing to suggest an item for a future Council agenda may do so during this public comment period. The Ralph M. Brown Act (the State local agency open meeting law) prohibits the City Council from acting on any matter that is not on the agenda.

8. APPROVAL OF CONSENT CALENDAR

Consent calendar items are usually approved in a single motion, unless pulled for separate discussion. Any member of the public wishing to comment on an item listed here may do so by submitting a speaker slip for that item in advance of the Council's consideration of the consent calendar.

- a. Approval of City Council Meeting Minutes for February 1, 2021

Attachments: [Meeting Minutes](#)

- b. Adoption of an Ordinance of the City of Burlingame Deleting Section 25.58.060 of Title 25 of the Burlingame Municipal Code and Creating Chapter 25.75 to Regulate Cannabis Cultivation and Commercial Cannabis Activity Within the City Limits

Attachments: [Staff Report](#)
[Ordinance](#)
[Introduction Staff Report - February 1, 2021](#)
[Introduction Staff Report Attachments](#)

- c. Adoption of a Resolution Limiting the Number of Fixed Location Non-Storefront Cannabis Retail Delivery Business Operator Permits That May Be Issued

Attachments: [Staff Report](#)
[Resolution](#)

- d. Adoption of an Ordinance Adopting a Development Agreement Between the City of Burlingame and 220 Park Road – Burlingame LLC, Related to the Development Project at 220 Park Road (Historic Post Office Building)

Attachments: [Staff Report](#)
[Ordinance](#)
[Development Agreement and Exhibits](#)
[Introduction Staff Report - February 1, 2021](#)
[Introduction Staff Report Attachments](#)

- e. Adoption of a Resolution Authorizing the Future Appropriation of the Town Square Contribution Pursuant to the Development Agreement Between the City of Burlingame and 220 Park – Burlingame, LLC

Attachments: [Staff Report](#)
 [Resolution](#)

- f. Adoption of a Resolution Authorizing the City's Participation in the Age-Friendly Communities Network

Attachments: [Staff Report](#)
 [Resolution](#)
 [Presentation](#)

- g. Adoption of Resolutions Awarding a Construction Contract to Cratus, Inc. in the Amount of \$4,099,800 for the South El Camino Real Water Main Improvements and Bayside Water Valve Replacement Project, City Project Nos. 84890 & 85260 and Approving a Professional Services Agreement with Coastland Civil Engineering, Inc. in the Amount of \$364,365 for Construction Management Services

Attachments: [Staff Report](#)
 [Resolution Awarding a Construction Contract](#)
 [Resolution Approving Professional Services Agreement](#)
 [Construction Contract](#)
 [Professional Services Agreement](#)
 [Bid Summary](#)
 [Project Location Map](#)

- h. Adoption of a Resolution Rejecting All Bids Received for the Broadway Pedestrian Street Lighting Improvements Project, City Project No. 85000, Federal Aid Project No. CML-5171(023), and Authorizing Staff to Re-advertise the Project

Attachments: [Staff Report](#)
 [Resolution](#)
 [Bid Summary](#)
 [Project Location Map](#)
 [Protest Letter from Phoenix Electric Company](#)

- i. Adoption of a Resolution Awarding a Construction Contract to Southwest Construction & Property Management in the Amount of \$443,000 for the Police Department Jail Interior Remodel, City Project No. 85370/85470, and Authorizing the City Manager to Execute the Construction Contract

Attachments: [Staff Report](#)
 [Resolution](#)
 [Construction Contract](#)
 [Bid Summary](#)
 [Project Location Map](#)

- j. Adoption of a Resolution Approving the Procurement of the FY 20/21 Vehicles/Equipment for the City's Fleet System in the Amount of \$188,217

Attachments: [Staff Report](#)
 [Resolution](#)
 [Sourcewell Contract Acceptance and Award Letter](#)
 [Bid Proposals](#)

- k. Adoption of a Resolution Accepting the 2020 Parking Lot Resurfacing Project, City Project Nos. 83620 & 84650, by R&M Paving Contractors, Inc.

Attachments: [Staff Report](#)
 [Resolution](#)
 [Final Progress Payment](#)
 [Project Map](#)

- l. Adoption of a Resolution Amending the Professional Services Agreement with TFG (The Ferguson Group) for Grant Writing, Advocacy, and Benefit-Cost Analysis Services Related to the Broadway Grade Separation Project for the 2021 INFRA (Infrastructure for Rebuilding America) Grant Program in the Amount of \$35,718

Attachments: [Staff Report](#)
 [Resolution](#)
 [Amendment No. 1](#)
 [Original Agreement](#)

- m. Adoption of a Resolution Authorizing the City Manager to Negotiate and Enter Into a Contract With The Princeton Excess and Surplus Lines Insurance Company For General Liability Insurance

Attachments: [Staff Report](#)
 [Resolution](#)

9. PUBLIC HEARINGS (Public Comment)

10. STAFF REPORTS AND COMMUNICATIONS (Public Comment)

- a. Direction Regarding Parking Time Restrictions Options for the New Parking Garage on Highland Avenue

Attachments: [Staff Report](#)

- b. Appointment of a Director to the Boards of the Bay Area Water Conservation Agency and the Bay Area Regional Water Financing Authority

Attachments: [Staff Report](#)
 [BAWSCA Appointment Letter](#)

11. COUNCIL COMMITTEE AND ACTIVITIES REPORTS AND ANNOUNCEMENTS

Councilmembers report on committees and activities and make announcements.

12. FUTURE AGENDA ITEMS

13. ACKNOWLEDGMENTS

The agendas, packets, and meeting minutes for the Planning Commission, Traffic, Safety & Parking Commission, Beautification Commission, Parks & Recreation Commission, and Library Board of Trustees are available online at www.burlingame.org.

14. ADJOURNMENT

Notice: Any attendees who require special assistance or a disability-related modification to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda meeting notice, or other writings that may be distributed at the meeting, should contact Meaghan Hassel-Shearer, City Clerk, by 10:00 a.m. on Tuesday, February 16, 2021 at (650) 558-7203 or at mhasselshearer@burlingame.org. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

NEXT CITY COUNCIL MEETING

Regular City Council Meeting on Monday, March 1, 2021

Mid-Year Budget Study Session on Wednesday, March 10, 2021

VIEW REGULAR COUNCIL MEETING ONLINE

www.burlingame.org/video

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection via www.burlingame.org or by email at mhasselshearer@burlingame.org. If you are unable to obtain information via the City's website or through email, contact the City Clerk at (650) 558-7203.